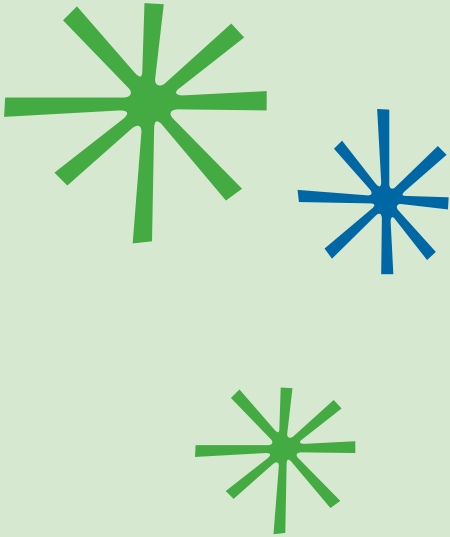




Exciting Choices For Students And Families



www.duvalchoice.com
(904) 390-2144 or 390-2082

Duval County Public Schools prohibits any form of discrimination or harassment on the basis of race, color, religion, gender, age, marital status, disability, sexual orientation, political or religious beliefs, national or ethnic origin, veteran status, or any other distinguishing physical or personality characteristics in any of its programs, services or activities.

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Special Transfer Option

Apply To Switch Schools...For Any Reason!

It's important to be able to make choices about your children's education. That's why Duval County Public Schools Choice Programs were created.

We understand that parents and students often seek out opportunities at a public school other than the one in the student's attendance area. And we offer several ways to help make that possible. The Special Transfer Option is one of them.

How It Works

Under the Special Transfer Option, students can apply to move to a different school with no need to give a special reason. After submitting a completed application form, transfers are determined by a lottery based on the requested school's space availability. Preference is given to siblings of students already attending the requested school on a Special Transfer Option.

The Special Transfer Option cannot be used to transfer to a dedicated magnet school. Also, non-dedicated magnet schools that have a waiting list do not offer openings for Special Transfer Option students until all the students on the waiting list have been placed.

As much as we would like to, we can't guarantee that your Special Transfer Option application will be approved. It really depends on the situation at the school you are requesting. Space in many of our schools is very limited due to the Class Size Reduction amendment. And, many schools must take students who are eligible for federal and state mandated transfer programs such as No Child Left Behind and Opportunity Scholarships.

So, it's important for parents to choose wisely. We promise that every student who applies will have a fair chance to make a successful move—provided the school can accommodate Special Transfer Option students. A listing of schools that have openings for the Special Transfer Option will be available in April.

Special Transfers are for one year and may be revoked at the end of a school year by the principal upon review and analysis of the projected student enrollment for the upcoming school year. Generally, students return from one year to the next, but shifting populations can cause a school to reduce the number of students that can be accommodated via the Special Transfer Option process.

Transportation to the requested school is the responsibility of the parent or guardian.

Special Transfer Procedures

Special Transfer Option application forms become available on April 1 of each school year. They are available at all public schools, the School Choice office, and at www.duvalchoice.com. Applications must be submitted directly to the School Choice

Office by May 29 in order to be processed in the Special Transfer Option lottery. Special Transfer Option applications do not require principal signature.

Parents will be notified by mail in June on the status of their request. Students who are not placed go on a waiting list for the requested school. If space becomes available, the School Choice Office will notify the parent during the summer.

Applications that are received after the deadline are filed according to the date they are received. If space becomes available in the requested school, parents will be notified during the summer. Students on waiting lists are placed before late applications.

For more information, we invite you to contact the School Choice Office at (904) 390-2144 or 390-2082. You may also visit the Web site at www.duvalchoice.com.



Key Dates for the 2009–2010 School Year:

- April 1:** Special Transfer Option applications are available. Preliminary list of schools with openings is published.
- May 29:** Deadline to submit application for Special Transfer Option
- June:** Special Transfer Option lottery is conducted. Parents are notified by mail of the lottery results. Late applications accepted and filed according to the date received.
- July:** Updated list of schools with openings is published. Students on waiting lists are notified if space becomes available. Late applications placed according to space availability.
- Aug 24:** School starts.
- Aug 26:** Special Transfer Option status cancelled for students who have not enrolled.

Enrollment and Exit Procedures

Students who receive a Special Transfer Option must enroll by the end of the third day of school or their seat will be canceled. Students who enroll are expected to remain in the requested school for the entire school year. The Request to Return to Attendance Area School form must be completed and approved by both principals before a student can withdraw to return to the attendance area school.

